

## Holy Trinity Pastoral Council Minutes

July 20, 2020

**Attendees:** Veronica Kelley, Carol Alcamo, Pat Allfrey, Diana Graff, Nancy Koch, Lanny Ross, Lloyd Sandell, Ingrid Spencer

**Opening Prayer:** Nancy Koch

**Minutes:** All Members – June 2020 Meeting Minutes were approved

**Study Time:** Stewardship – A Disciples Response: Appendix II – Stewardship and Development in Catholic Dioceses and Parishes: Resource Manual; Section II: Education and Formation for Stewardship; pages 63-67 were discussed.

Technology Committee: Lloyd Sandell

The Committee has not met since February 5<sup>th</sup>. There are no scheduled meetings in the near future. Lloyd continues to collaborate with Parish staff regarding the front page of the website to accommodate the many changing requirements for the in-person Masses. Live-streaming of the 9:45 a.m. Sunday Mass using the fixed mounted camera is going well. Training more volunteers to do the streaming process is making progress. They are planning to use the same camera in the renovated church.

Faith Formation Commission: Pat Allfrey

The Commission has not met.

Finance Council: Veronica Kelley

The Council will meet on Wednesday to see what can be done with the budget. Our collections are still low. Holy Trinity will be furloughing some staff, i.e. music, office staff reduced by one day/week. Some employees have already been cut back on hours. The goal is to preserve benefits for staff. They are looking at ways to trim the budget. Collections are down 20-30%. Desi is finalizing the 2019-2020 fiscal year ending June 30<sup>th</sup> and calculating the projected vs. actual budget. We are trying to preserve funds for our parish staff. We are still \$82,000 behind. Based on new projections we are not meeting the reduced number. Two employees are off during July. We will be paying out less in salaries due to furloughs and reduced hours. The parish encourages people to give on-line, but seniors are not doing that. When people do not come to mass, they do not drop donations into the collections.

For the Annual Catholic Appeal, \$90,000 has been pledged and collected. According to our records we believe that we met the goal. The Archdiocese says that we still owe \$2,000. This discrepancy will be investigated.

Liturgy Commission: Veronica Kelley

The Commission has not met and is off for the summer. No formal meeting is scheduled at the present time unless a need arises. Dates for First Communion and Confirmation have been set. We are looking at splitting the groups in half due to space limitations. First Communion for the children and parents will take place August 8 and 15. Confirmation is scheduled for August 21 and 28 outside of Mass. Since the pews will arrive late due to manufacturing delays and cannot be installed on time, the Archbishop's attendance was cancelled. We have 24 Confirmation candidates. Since the "baby" church can only accommodate 50 people, we will be splitting the Confirmation candidates into two groups and attendance will be limited. Only the candidate, their sponsors and parents will be attending. We will be life-streaming the celebrations. Veronica will be scheduling the services for the seven RICA candidates and for the 13 Latinos.

Social Justice Commission (SJC): Lanny Ross, Diana Graff

The SJC has not met.

Knights of Columbus: reported by Mark Alcamo

The Knights are discussing a possible drive through take out and are planning a Food Drive around Thanksgiving. They will be providing food for the Benedict House which is now allowing people to bring food in. Covid regulations do not allow the use of their kitchen to prepare food onsite.

Campaign Leadership Team: Lloyd Sandell

The Campaign Leadership Team's work is winding down with the Campaign officially ending July 31, 2020. Contributions to the Capital Campaign Fund are still on track and going strong. As of July 12<sup>th</sup>, pledges equal \$3,635,144, with donations of \$3,187,834 (90%) collected. The official shortfall of funds stands at \$352,166. The opening date for the renovated church has been moved back and the actual date has not been determined due to material delays.

### **Old Business:**

1. Implementing Engaged Church & Stewardship/Discipleship Committee

The International Catholic Stewardship Council is sponsoring the Virtual Conference 2020:

**Encounter! Meeting Jesus on Higher Ground**, an online meeting about stewardship. It costs

\$299.00 per participant for 10 days. If there are enough people to participate it may be possible to get a group rate.

2. Priorities determined by the Parish Council members needing attention: TABLED

Highest Priority

- a. Engage new parishioners in parish activities: Invite new parishioners to a social gathering to explain parish groups and activities. This should be by a handwritten invitation.
- b. Contact fallen away parishioners about returning to the church, in particular reaching out to those who have been divorced or remarried outside the church.

Lower Priority

- c. Reconvene the bereaved widows/widowers group. It was suggested that we investigate collaborating with the Star of the Sea group.
- d. Focus development of programs and activities for the 18-35 year-old adults and the Latino community.
- e. Have church activities to engage families, parents, and their children.

3. Married Couples Retreat – Tabled temporarily

4. Called to Serve as Christ Campaign to Support the Priest and Retired Sisters Medical and Retirement Campaign Fund

The campaign will start in the fall. The goal is to raise \$950,000 over a three-year period. They are having virtual meetings for training from August 31 through September 9. The Archdiocese will send a packet of information and pledge cards September 10<sup>th</sup>. A telephone committee of Holy Trinity parishioners will be making follow up calls to parishioners starting September 14<sup>th</sup> through October 9<sup>th</sup>. The Archdiocese will track and collect all the donations.

5. Update: Finishing of Renovation Project

The vinyl floors and sanctuary tiles are almost complete. Pieces of the spire are here and ready to be installed. The tabernacle and its stand are being built. The pew installers will need two-three weeks for the installation of the pews. The completion date will probably be in late August or September. The crucifix is being built in pieces and the

artist is working on the face now. A marble top will be added to the altar. Testing of the Voice Activation System will be done after all is complete.

6. COVID-19 Concerns: Reopening of renovated church for Public Masses – Approval of plan from the Archdiocese

### **New Business:**

1. Update: New Administrator

Desiree Olmo has been hired as our new administrator.

2. Safety Issues – Active Shooter in Church (tabled until new Administrator is hired)

3. Catholic Survey 2020

The Archbishop is conducting a survey of all parishioners for pastoral planning with the goal of ensuring all archdiocesan and parish ministries are services of the fundamental mission of the church. The survey is on the Archdiocesan website. Questions include concerns, priorities, and addressing how the church can be relevant in the modern world.

4. Year of the Eucharist

The Archbishop is inviting everyone to celebrate a Year of the Eucharist. In this Pastoral Letter he invites us to pray and study the Eucharist to strengthen our celebration of the Eucharist. A copy of his Pastoral Letter is on the Archdiocesan website and was also printed in the Northwest Catholic Magazine. The Archbishop is asking for consistency in postures (sitting, kneeling) after the Consecration After the Lamb of God we should all kneel in a posture of humble adoration until Communion.

5. Future Meetings and Prayer Leader List

Veronica and Nancy will keep in touch through August about future meetings.

6. Member Concerns and Needs

None at this time.

**Closing Business:**

Next Executive Committee Meeting is Tuesday, September 8, 2020, at 9:00 a.m. in the Ministry Center

Next Pastoral Council Meeting is Monday, September 14, 2020, at 10:00 a.m. (by Zoom)

**Closing Prayer:** Pat Allfrey